

**PROCEEDINGS OF THE MISSION DIRECTOR,
NATIONAL HEALTH MISSION, TAMILNADU, CHENNAI – 600 006**

PRESENT: TMT. SHILPA PRABHAKAR SATISH, I.A.S.,

Proc.No. 219/P9/NHM/2023

Dated: 21.06.2023

Sub: NHM-TN- Kayakalp awards to Public Health Facilities – Kayakalp Awards for DHs, SDHs, CHCs, PHCs and HWC / HSC during the financial year 2022-23 – Release of funds Rs.14,50,10,000/- - Sanctioned – Orders Issued.

Ref: 1. Lr.No:M-11016/ 12/2022-NHM-II - Ministry of Health and Family Welfare, Government of India, New Delhi Dt.18.04.2022.
2. RoP approval 2022-23 under FMR HSS-6-175.
3. Minutes of the State Quality Assurance committee / State Kayakalp Award Committee Meeting dt:30.3.2023.

ORDER:

It is submitted that the "Kayakalp" a National Initiative for promotion of "Swachhta in Public Health activities was implemented in District Hospital (DH) Sub-District Hospital (SDH) community Health Centre (CHC), Primary Health Centre (PHC) Health and Wellness Centre (HWC) and Health Sub Centre (HSC) for the year 2022-2023.

In this connection, the proposal for Kayakalp Awards to District Hospital, Sub-District Hospital, Community Health Centres, Primary health Centres, Health and Wellness Centre and Health Sub Centre was placed in the PIP 2022-23 for the budget amount which was approved in RoP 2022-23 for Rs.1547.50 Lakhs towards consumables & PPE, operational cost for Kayakalp assessment, Kayakalp awards and contingency etc and out of which a sum of Rs.1547.50 Lakhs has been kept under committed expenditure for 2022-23 in FMR HSS-6-175 ie.1)Consumables & PPE Rs.200 Lakhs 2)Assessment cost Rs.344.50 Lakhs and 3)Kayakalp Awards Rs.1003 Lakhs, so totally 1547.50 Lakhs

As per the reference 3rd cited, in State Quality Assurance Committee / State Kayakalp Award committee Meeting, the eligible facilities have been selected for Kayakalp Award for the year 2022-23. Accordingly, the award money for the selected facilities under Kayakalp award programme against the number of facilities selected is given below:

S.No	Types of Facilities	70% Score	Fund Release of Award Money in Lakhs (Rs.)	Released to DM&RHS institutions in Lakhs (Rs.)	Released to DPH&PM institutions in Lakhs (Rs.)
1.	DHQB	20	121	306	
2.	SDH	162	185		
4.	CHC	324	347		1144.1
5.	PHC	1017	563		
6.	HSC	818	234.1		

The total fund required for release of Kayakalp Award Money to the Directorates is Rs.14,50,10,000/-. Now, it has been decided to release the above required fund of Rs.14,50,10,000/- from the following FMR of Rop 2022-2023 to the concerned institutions through SNA -NHM-TN by DHS through JDHS & DDHS towards the distribution of awards to the selected facility as winners, runners and commendation prizes as indicated (below) in the Annexure.

S.No	Description	Amount approved in Lakh (Rs.)	Amount to be released (Rs.)
1.	FMR-HSS-6-175 Kayakalp	1547.50	1450.1

Regarding cash award, as per GoI Guidelines 75% of the cash award amount have to be provided for investments in improving the amenities, up keep and services as per Kayakalp and NQAS checklist duly following the financial codal procedure, while 25% of the cash award will be given to the facility team as team incentives i.e. 25% of the cash to be equally distributed (Total Award Money / Total No.of individuals who contributed for Kayakalp) to the individuals account through NEFT. The above 75% of the incentive should be utilized for gap closure after doing gap analysis in the concerned institutions involving all Departments based on NQAS and Kayakalp Standards. The Medical Officer concerned have to submit the list of component/activity wise breakup and prioritized for utilization of funds through JDHS & DDHS concerned to DM&RHS and DPH&PM respectively within a week (before 07/07/2023) after receipt of this proceedings, and utilize the funds effectively.(Annexure - Example of activities for fund utilization under kayakalp)

The DM&RHS and DPH&PM are requested to ensure through following check points to avoid duplication of work in facilities receiving gap funds under TNHSRP or NHM or any other source for NQAS.

1. Separate the work / requirement for the fund received under Kayakalp award fund, TNHSRP and NHM gap fund in closing gaps identified. Facility not to spend gap fund for same work either from TNHSRP/NHM-NQAS/Kayakalp or any other source.
2. Gap identification report from the facility Medical Officer to be received and scrutinized by JDHS and DDHS concerned and submitted to DM&RHS and DPH&PM respectively on receipt of this proceeding.
3. Gap closure report with Expenditure Statement and Utilization Certificate to be submitted by the facilities concerned to the Directorates through JDHS/DDHS and in turn to NHM,TN.
4. Supportive supervision -"On site" review on gaps closed and funds utilized to be conducted in facility by officials of Directorates (DM&RHS and DPH&PM).

5. Sustainability of Kayakalp standard in the facility and achieve Kayakalp award in subsequent years by the facility concerned.

Therefore sanction is hereby accorded for an amount of Rs.14,50,10,000/- (Rupees Fourteen Crores Fifty Lakhs and Ten Thousand only) to the concerned institutions towards cash award under Kayakalp award scheme 2022-2023 from approval of Rop 2022-23.

The Financial Advisor and Chief Accounts Officer, NHM-TN, Chennai-6, is authorised to draw a sum of Rs.14,50,10,000/- (Rupees Fourteen Crores Fifty Lakhs and Ten Thousand only) and release the same to the concerned institutions through SHS to DDHS (Annexure I – for the expenditure to be incurred by CHC /PHC/HSC) and JDHS (Annexure II - for the expenditure to be incurred by DH & SDH) under transfer limit towards the distribution of cash award to the facilities and completion of Kayakalp Award scheme 2022-23 by means of e-transfer as below from the approval of Rop 2022-23.

S.No	Description	Amount in Lakh (Rs.)
1.	JDHS (for DH & SDH)	306
2.	DDHS (for CHC, PHC & HSC- HWC)	1144.1
Total		1450.1

The Joint Director of Health Services/Deputy Director of Health Services are requested to release the fund to the respective Hospitals / Facilities and send the Utilisation Certificate with Statement of Expenditure to this office after completion of the above activities.

The above expenditure is debitale under FMR-HSS-6-175 of Rop 2022-23.(Committed expenditure)

Encl: Annexure I
Annexure II
Abstract and consolidated sheet

Sd/-Shilpa Prabhakar Satish
Mission Director

To:

The Financial Advisor and Chief Accounts Officer, NHM, Chennai-6

Copy to:

The Director of Medical and Rural Health Services, Chennai-6

The Director of Public Health and Preventive Medicine, Chennai-6

The Joint Director of Health Services concerned

The Deputy Director of Health Services concerned

Cash/Budget Section

Stock File/Spare

NUHM - Quality

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for Mission Director

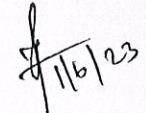
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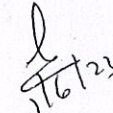
Annexure -I -2022-23-DDHS Kayakalp Incentives - Abstract - Amount to be fixed in transfer Limit to DDHS

S.No	DISTRICT	HUD	CHC	CHC (Rs. In Lakhs)	PHC	PHC (Rs. In Lakhs)	HSC	HSC (Rs. In Lakhs)	Total No. of facilities	Total Amount to be fixed in transfer Limit - DDHS (Rs. In Lakhs)
1	Ariyalur	Ariyalur	5	5.00	29	16.00	8	3.10	42	24.10
2	Chengalpet	Chengalpet	8	8.00	27	15.00	35	9.85	70	32.85
3	Coimbatore	Coimbatore	9	9.00	22	12.50	10	3.60	41	25.10
4	Cuddalore	Cuddalore	19	19.00	40	21.50	51	13.85	110	54.35
5	Dharmapuri	Dharmapuri	9	9.00	37	20.00	0	-	46	29.00
6	Dindugal	Dindugal	1	1.00	5	2.50	0	-	6	3.50
7	Dindugal	Palani	5	5.00	17	10.00	23	6.85	45	21.85
8	Erode	Erode	13	13.00	47	25.00	85	22.35	145	60.35
9	Kallakurichi	Kallakurichi	2	2.00	19	11.00	0	-	21	13.00
10	Kancheepuram	Kancheepuram	5	5.00	15	9.00	23	6.85	43	20.85
11	Kanyakumari	Kanyakumari	9	9.00	29	16.00	14	4.60	52	29.60
12	Karur	Karur	7	7.00	20	11.50	8	3.10	35	21.60
13	Krishnagiri	Krishnagiri	11	11.00	39	21.00	24	7.10	74	39.10
14	Madurai	Madurai	13	13.00	35	19.00	21	6.35	69	38.35
15	Mayiladuthurai	Mayiladuthurai	3	3.00	4	3.50	3	1.85	10	8.35
16	Nagapattinam	Nagapattinam	6	6.00	12	7.50	8	3.10	26	16.60
17	Namakkal	Namakkal	13	13.00	32	17.50	0	-	45	30.50
18	Perambalur	Perambalur	2	2.00	15	9.00	2	1.50	19	12.50
19	Pudukkottai	Aranthangi	5	5.00	20	11.50	30	8.35	55	24.85
20	Pudukkottai	Pudukkottai	6	6.00	26	13.00	22	5.75	54	24.75
21	Ramanathapuram	Paramakudi	6	6.00	14	8.50	10	3.35	30	17.85
22	Ramanathapuram	Ramanathapuram	3	3.00	12	6.00	16	4.25	31	13.25
23	Ranipet	Ranipet	3	3.00	11	7.00	0	-	14	10.00
24	Salem	Attur	10	24.00	26	14.50	15	3.75	51	42.25
25	Salem	Salem	10	10.00	34	17.00	18	5.60	62	32.60
26	Sivaganga	Sivaganga	10	10.00	20	11.50	0	-	30	21.50
27	Tenkasi	Tenkasi	10	10.00	26	14.00	4	2.10	40	26.10
28	Thanjavur	Thanjavur	9	9.00	36	19.50	0	-	45	28.50
29	The Nilgiris	The Nilgiris	2	2.00	9	6.00	20	6.10	31	14.10
30	Theni	Theni	8	8.00	14	8.50	8	3.10	30	19.60
31	Thoothukudi	Kovilpatti	6	6.00	11	6.50	0	-	17	12.50

Annexure -I -2022-23-DDHS Kayakalp Incentives - Abstract - Amount to be fixed in transfer Limit

S.No	DISTRICT	HUD	CHC	CHC (Rs. In Lakhs)	PHC	PHC (Rs. In Lakhs)	HSC	HSC (Rs. In Lakhs)	Total No. of facilities	Total Amount to be fixed in transfer Limit - DDHS (Rs. In Lakhs)
32	Thoothukudi	Thoothukudi	7	7.00	20	10.00	35	9.85	62	26.85
33	Tiruchirapalli	Tiruchirapalli	8	8.00	28	15.50	35	9.85	71	33.35
34	Tirunelveli	Tirunelveli	11	11.00	29	16.00	55	14.85	95	41.85
35	Tirupattur	Tirupattur	7	7.00	22	12.50	0	-	29	19.50
36	Tiruppur	Tiruppur	13	13.00	26	14.50	0	-	39	27.50
37	Tiruvallur	Poonamallee	1	1.00	3	3.00	2	0.50	6	4.50
38	Tiruvallur	Tiruvallur	8	8.00	26	13.00	12	4.10	46	25.10
39	Tiruvannamalai	Cheyyar	8	8.00	31	15.50	44	11.00	83	34.50
40	Tiruvannamalai	Tiruvannamalai	12	21.00	39	21.00	79	20.85	130	62.85
41	Tiruvarur	Tiruvarur	4	4.00	11	7.00	0	-	15	11.00
42	Vellore	Vellore		-	19	11.00	0	-	19	11.00
43	Villupuram	Villupuram	9	9.00	40	21.50	42	11.60	91	42.10
44	Virudhunagar	Sivakasi	4	4.00	14	8.50	29	8.35	47	20.85
45	Virudhunagar	Virudhunagar	4	4.00	6	3.00	27	6.75	37	13.75
Total			324	347.00	1017	563.00	818	234.10	2159	1144.10

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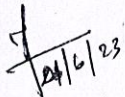
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Annexure -II-2022-23-JDHS Kayakalp Incentives - Abstract - Amount to be fixed in transfer Limit to JHS

S.No	DISTRICT	HUD	DHQH	DHQH (Rs. In Lakhs)	SDH	SDH (Rs. In Lakhs)	Total	Total Amount to be fixed in transfer Limit - JDHS (Rs. In Lakhs)
1	Ariyalur	Ariyalur	0	-	2	2.00	2	2.00
2	Chengalpet	Chengalpet	0	-	1	1.00	1	1.00
3	Coimbatore	Coimbatore	1	10.00	10	10.00	11	20.00
4	Cuddalore	Cuddalore	1	3.00	4	4.00	5	7.00
5	Dharmapuri	Dharmapuri	1	3.00	3	3.00	4	6.00
6	Dindugal	Dindugal	0	-	1	1.00	1	1.00
7	Dindugal	Palani	0	-	3	3.00	3	3.00
8	Erode	Erode	1	3.00	7	7.00	8	10.00
9	Kallakurichi	Kallakurichi	0	-	0	-	0	0.00
10	Kancheepuram	Kancheepuram	1	3.00	0	-	1	3.00
11	Kanyakumari	Kanyakumari	1	3.00	8	8.00	9	11.00
12	Karur	Karur	1	3.00	4	4.00	5	7.00
13	Krishnagiri	Krishnagiri	0	-	6	6.00	6	6.00
14	Madurai	Madurai	1	3.00	4	4.00	5	7.00
15	Mayiladuthurai	Mayiladuthurai	0	-	2	2.00	2	2.00
16	Nagapattinam	Nagapattinam	0	-	3	3.00	3	3.00
17	Namakkal	Namakkal	0	-	8	8.00	8	8.00
18	Perambalur	Perambalur	1	3.00	1	1.00	2	4.00
19	Pudukkottai	Aranthangi	1	3.00	1	1.00	2	4.00
20	Pudukkottai	Pudukkottai	0	-	1	1.00	1	1.00
21	Ramanathapuram	Paramakudi	0	-	2	2.00	2	2.00
22	Ramanathapuram	Ramanathapuram	0	-	1	1.00	1	1.00
23	Ranipet	Ranipet	1	10.00	3	3.00	4	13.00
24	Salem	Attur	0	-	5	5.00	5	5.00
25	Salem	Salem	1	3.00	6	6.00	7	9.00
26	Sivaganga	Sivaganga	1	3.00	5	5.00	6	8.00
27	Tenkasi	Tenkasi	1	3.00	6	6.00	7	9.00
28	Thanjavur	Thanjavur	1	3.00	1	1.00	2	4.00
29	The Nilgiris	The Nilgiris	0	-	3	3.00	3	3.00
30	Theni	Theni	1	3.00	2	2.00	3	5.00
31	Thoothukudi	Kovilpatti	1	3.00	2	2.00	3	5.00

Annexure -I -2022-23-JDHS Kayakalp Incentives - Abstract - Amount to be fixed in transfer Limit

S.No	DISTRICT	HUD	DHQH	DHQH (Rs. In Lakhs)	SDH	SDH (Rs. In Lakhs)	Total	Total Amount to be fixed in transfer Limit - JDHS (Rs. In Lakhs)
32	Thoothukudi	Thoothukudi	0	-	6	6.00	6	6.00
33	Tiruchirapalli	Tiruchirapalli	1	3.00	9	9.00	10	12.00
34	Tirunelveli	Tirunelveli	0	-	6	6.00	6	6.00
35	Tirupattur	Tirupattur	0	-	4	4.00	4	4.00
36	Tiruppur	Tiruppur	0	-	2	2.00	2	2.00
37	Tiruvallur	Poonamallee	0	-	1	1.00	1	1.00
38	Tiruvallur	Tiruvallur	0	-	6	6.00	6	6.00
39	Tiruvannamalai	Cheyyar	1	50.00	3	3.00	4	53.00
40	Tiruvannamalai	Tiruvannamalai	0	-	6	6.00	6	6.00
41	Tiruvarur	Tiruvarur	1	3.00	1	1.00	2	4.00
42	Vellore	Vellore	0	-	2	2.00	2	2.00
43	Villupuram	Villupuram	0	-	3	3.00	3	3.00
44	Virudhunagar	Sivakasi	0	-	6	29.00	6	29.00
45	Virudhunagar	Virudhunagar	0	-	2	2.00	2	2.00
Total			20	121.00	162	185.00	182	306.00

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Abstract

Kayakalp Award Money FY 2022-23

NHM-Kayakalp Award Money FY 2022-23

Facility	#	Kayakalp Winner			Kayakalp Runner Up- I			Kayakalp Runner Up -II			Kayakalp Commendation			Kayakalp Grand Total	
		No. of Award	Unit Cost in Lakhs	Total Cost in Lakhs	No. of Award	Unit Cost in Lakhs	Total Cost in Lakhs	No. of Award	Unit Cost in Lakhs	Total Cost in Lakhs	No. of Award	Unit Cost in Lakhs	Total Cost in Lakhs	No. of Award	Total Cost in Lakhs
DH	20	1	50	50	2	10	20	0	0	0	17	3	51	20	121
SDH	277	1	15	15	1	10	10	0	0	0	160	1	160	162	185
CHC	424	1	15	15	1	10	10	0	0	0	322	1	322	324	347
PHC	1419	39 (37+2 winners added*)	2	74	0	0	0	0	0	0	978	0.5	489	1017	563
HSC	4848	27	1	27	27	0.5	13.5	26	0.35	9.1	738	0.25	184.5	818	234.1
Total cost	7470	69		181	31		53.5	26		9.1	2215		1206.5	2341	1450.1

* Out of 37 districts, two top scorers in each of the two districts, 2 winners added so totally 39 winners. Therefore, Rs.2,00,000 each for 35 facilities and Rs1,00,000 each for 4 facilities i.e 4 lakhs / 4 facilities

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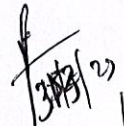
Consolidated Sheet

-2022-23- Kayakalp Incentives - Abstract - Amount to be fixed in transfer Limit

S.No	DISTRICT	HUD	CHC	CHC (Rs. In Lakhs)	DHQH	DHQH (Rs. In Lakhs)	HSC	HSC (Rs. In Lakhs)	PHC	PHC (Rs. In Lakhs)	SDH	SDH (Rs. In Lakhs)	Total	Total (Rs. In Lakhs)
1	Ariyalur	Ariyalur	5	5.00	0	-	8	3.10	29	16.00	2	2.00	44	26.10
2	Chengalpet	Chengalpet	8	8.00	0	-	35	9.85	27	15.00	1	1.00	71	33.85
3	Coimbatore	Coimbatore	9	9.00	1	10.00	10	3.60	22	12.50	10	10.00	52	45.10
4	Cuddalore	Cuddalore	19	19.00	1	3.00	51	13.85	40	21.50	4	4.00	115	61.35
5	Dharmapuri	Dharmapuri	9	9.00	1	3.00	0	-	37	20.00	3	3.00	50	35.00
6	Dindugal	Dindugal	1	1.00	0	-	0	-	5	2.50	1	1.00	7	4.50
7	Dindugal	Palani	5	5.00	0	-	23	6.85	17	10.00	3	3.00	48	24.85
8	Erode	Erode	13	13.00	1	3.00	85	22.35	47	25.00	7	7.00	153	70.35
9	Kallakurichi	Kallakurichi	2	2.00	0	-	0	-	19	11.00	0	-	21	13.00
10	Kancheepuram	Kancheepuram	5	5.00	1	3.00	23	6.85	15	9.00	0	-	44	23.85
11	Kanyakumari	Kanyakumari	9	9.00	1	3.00	14	4.60	29	16.00	8	8.00	61	40.60
12	Karur	Karur	7	7.00	1	3.00	8	3.10	20	11.50	4	4.00	40	28.60
13	Krishnagiri	Krishnagiri	11	11.00	0	-	24	7.10	39	21.00	6	6.00	80	45.10
14	Madurai	Madurai	13	13.00	1	3.00	21	6.35	35	19.00	4	4.00	74	45.35
15	Mayiladuthurai	Mayiladuthurai	3	3.00	0	-	3	1.85	4	3.50	2	2.00	12	10.35
16	Nagapattinam	Nagapattinam	6	6.00	0	-	8	3.10	12	7.50	3	3.00	29	19.60
17	Namakkal	Namakkal	13	13.00	0	-	0	-	32	17.50	8	8.00	53	38.50
18	Perambalur	Perambalur	2	2.00	1	3.00	2	1.50	15	9.00	1	1.00	21	16.50
19	Pudukkottai	Aranthangi	5	5.00	1	3.00	30	8.35	20	11.50	1	1.00	57	28.85
20	Pudukkottai	Pudukkottai	6	6.00	0	-	22	5.75	26	13.00	1	1.00	55	25.75
21	Ramanathapuram	Paramakudi	6	6.00	0	-	10	3.35	14	8.50	2	2.00	32	19.85
22	Ramanathapuram	Ramanathapuram	3	3.00	0	-	16	4.25	12	6.00	1	1.00	32	14.25
23	Ranipet	Ranipet	3	3.00	1	10.00	0	-	11	7.00	3	3.00	18	23.00
24	Salem	Attur	10	24.00	0	-	15	3.75	26	14.50	5	5.00	56	47.25
25	Salem	Salem	10	10.00	1	3.00	18	5.60	34	17.00	6	6.00	69	41.60
26	Sivaganga	Sivaganga	10	10.00	1	3.00	0	-	20	11.50	5	5.00	36	29.50
27	Tenkasi	Tenkasi	10	10.00	1	3.00	4	2.10	26	14.00	6	6.00	47	35.10

Annexure -II -2022-23- Kayakalp Incentives - Abstract - Amount to be fixed in transfer Limit

S.No	DISTRICT	HUD	CHC	CHC (Rs. In Lakhs)	DHQH	DHQH (Rs. In Lakhs)	HSC	HSC (Rs. In Lakhs)	PHC	PHC (Rs. In Lakhs)	SDH	SDH (Rs. In Lakhs)	Total	Total (Rs. In Lakhs)
28	Thanjavur	Thanjavur	9	9.00	1	3.00	0	-	36	19.50	1	1.00	47	32.50
29	The Nilgiris	The Nilgiris	2	2.00	0	-	20	6.10	9	6.00	3	3.00	34	17.10
30	Theni	Theni	8	8.00	1	3.00	8	3.10	14	8.50	2	2.00	33	24.60
31	Thoothukudi	Kovilpatti	6	6.00	1	3.00	0	-	11	6.50	2	2.00	20	17.50
32	Thoothukudi	Thoothukudi	7	7.00	0	-	35	9.85	20	10.00	6	6.00	68	32.85
33	Tiruchirapalli	Tiruchirapalli	8	8.00	1	3.00	35	9.85	28	15.50	9	9.00	81	45.35
34	Tirunelveli	Tirunelveli	11	11.00	0	-	55	14.85	29	16.00	6	6.00	101	47.85
35	Tirupattur	Tirupattur	7	7.00	0	-	0	-	22	12.50	4	4.00	33	23.50
36	Tiruppur	Tiruppur	13	13.00	0	-	0	-	26	14.50	2	2.00	41	29.50
37	Tiruvallur	Poonamallee	1	1.00	0	-	2	0.50	3	3.00	1	1.00	7	5.50
38	Tiruvallur	Tiruvallur	8	8.00	0	-	12	4.10	26	13.00	6	6.00	52	31.10
39	Tiruvannamalai	Cheyar	8	8.00	1	50.00	44	11.00	31	15.50	3	3.00	87	87.50
40	Tiruvannamalai	Tiruvannamalai	12	21.00	0	-	79	20.85	39	21.00	6	6.00	136	68.85
41	Tiruvarur	Tiruvarur	4	4.00	1	3.00	0	-	11	7.00	1	1.00	17	15.00
42	Vellore	Vellore		-	0	-	0	-	19	11.00	2	2.00	21	13.00
43	Villupuram	Villupuram	9	9.00	0	-	42	11.60	40	21.50	3	3.00	94	45.10
44	Virudhunagar	Sivakasi	4	4.00	0	-	29	8.35	14	8.50	6	29.00	53	49.85
45	Virudhunagar	Virudhunagar	4	4.00	0	-	27	6.75	6	3.00	2	2.00	39	15.75
Total			324	347.00	20	121.00	818	234.10	1017	563.00	162	185.00	2341	1,450.10


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Annexure

Example of Activities for Fund Utilization under Kayakalp Award Programme

Kayakalp Award Programme is to promote cleanliness, hygiene and Infection Control Practices in Public Health Care Facilities and to incentivize and recognize such public healthcare facilities that show exemplary performance in adhering to standard protocols of cleanliness and infection control. Furthermore, the objective is to inculcate a culture of ongoing assessment and peer review of performance related to hygiene, cleanliness and sanitation and to create and share sustainable practices related to improved cleanliness in public health facilities linked to positive health outcomes.

General Instructions

Incentive money given to the health facility can be used for following purposes –

- a) 25% of fund could be spent on financial incentives through NEFT for the staff, who have been active participants of Kayakalp programme.
- b) Duly following the Kayakalp checklist, the remaining 75% of such fund will go to the Patient Welfare Society (PWS) Rogi Kalyan Samities for investments in improving the amenities, upkeep and services, in improving working condition at the health facility, provided funding support from other sources is not available.

Below are the examples of activity for utilization of incentives received under Kayakalp. Apart from the below examples, based on gap identified during the Internal/ Peer / External assessment, for the measurable element which has scored below 2 have to be reviewed by the facility incharge so as to assess the requirement for which the incentives to be used appropriately for gap closure.

Prioritise activities for spending the incentive amount would be

1) Drinking Water:

- Regular maintenance of water treatment units, water tanks and pipelines.
- Regular testing of water.
- Ensure 24X7 water supplies.

2) Hand washing:

- Good hand washing practices by staff and ensure counselling on key WASH behaviour to patients.
- Display of hand washing instructions.

- Ensure functionality of hand washing stations at OPDs, Labour Room, Post Natal wards etc.
- Ensure availability of soap at hand washing stations.

3) Toilets and Infrastructure:

- Ensure availability of separate male and female toilets facilities in all areas of the facility.
- Ensure proper operation, repair/ maintenance of toilets.
- Ensure uninterrupted supply of cleaning materials.
- Ensure to display guidance for disposal of sanitary pad at all points of use.

4) Waste Management:

- Ensure availability of colour coded bags and liners at every point of waste generation.
- Ensure proper segregation and disinfection of Bio Medical Waste at the point of generation.

5) Staffing:

- Ensure system for maintaining cleanliness, disinfection and infection control in the facility.
- Ensure training on awareness regarding sanitation and hygiene for the staff and attendants.

The facility must ensure that these areas have following things:

- Drinking water supply: Access;24X7; Quantity and Quality including water testing;
- Toilets and Infrastructure: Access;24X7; Water Supply; Functional
- Hand washing facilities: On site access point; 24X7 water availability; Soap; Towel/Tissue;
- Waste Management: Bio Medical waste management systems; Colour coded bins and liners
- Operation and maintenance, as well as monitoring and reporting on WASH compliance status
- General Cleanliness

Incentive amount may also be utilized for following activities:

1. Improving the aesthetic of the hospital building including painting, cladding of exterior and minor repair work
2. Improving housekeeping activities

3. Procurement of cleaning equipment and materials
4. Improving condition of toilets and use of housekeeping checklist
5. Construction of new toilets/urinals if required
6. Improving drainage/ sewage system of the facility.
7. Implementing uniform signage system, the facility
8. Printing and display of IEC material regarding sanitation & Hygiene.
9. Facility management activities such as pest and animal control, removal of junk material, landscaping, correction of water logging, improving illumination level and maintenance of open areas/ corridors.
10. Biomedical and General waste management activities including of procurement of additional equipment required waste management.
11. Equipment and material liquid infectious waste management
12. Waste disposal services
13. Maintenance / repair for furniture and fixtures
14. Installation of water storage/ water conservation system
15. Procuring materials for improving infection control practices such as hand rub, personal protective equipment, disinfectants etc.
16. Monitoring activities of cleaning, waste management and infection control practices
17. Instituting hospital infection surveillance activities
18. Training of staff on Hygiene, infection control & waste management
19. Improving support services, related to laundry, kitchen and security.

Funds may not be utilized for:

1. As this will be one time grant, this amount should not be used for hiring or paying salary to existing staff.
2. Major construction or purchases, purchasing of drugs etc.
3. Purchase of any type of diagnostic, therapeutic & rehabilitation equipment, etc.
4. Grant will not be used for any pending payments of contractual agencies under various programs /scheme.

Records of expenses and Utilization Certificate are to be maintained separately.